

Tutors – All Subjects

Services for Student Athletes

<http://ssa.uoregon.edu/employment.html>

Work Schedule	Mon-Thu 8 am - 11 pm; Fri 8 am - 8 pm; Sat 12-8 pm; Sun 9 am - 10 pm
Hours Per Week	10 Hours Minimum.

Compensation	\$11.00/hr. (undergrad); \$12.00/hr (grad)
Supervisor Name	Shirley Brabham, Tutorial Coordinator

Description	<p>TAKING APPLICATIONS NOW FOR 2017-2018 YEAR IN ALL SUBJECTS.</p> <p>Work in conjunction with the SSA staff in communicating and documenting student progress to academic advisors, learning specialists, and athletic department personnel. Attend mandatory tutor training meetings with the SSA Learning Specialists. The ideal candidate is a graduate student with previous tutoring experience (at least one year) and also has an above average knowledge of the subject they are wishing to tutor. Undergraduates with these same qualifications will be considered as long as they hold a junior or senior status. Qualified candidates will have attained at least junior standing, a cumulative 3.0 GPA, have good communication and interpersonal skills, and have detailed knowledge of a specific subject area and/or a broad knowledge of many general education areas.</p> <p>Our tutors facilitate required and voluntary educational sessions with individuals and small groups of students. Tutors facilitate study groups and midterm and final exam review groups in their areas of expertise when appropriate. Tutors have regular weekly meetings with targeted students, such as freshmen and students in academic jeopardy (low GPA). In addition, tutors are available for student athletes who come in voluntarily, as well as drop-ins.</p> <p>Tutors are required to maintain records for all appointments through an online reporting system. Tutors are responsible for keeping their appointments and study sessions quiet and learning-focused. If scheduled accordingly, tutors will be expected to aid with opening and closing procedures. Tutors will participate in training sessions throughout the year, and work closely with the staff and other tutors as part of an interactive team. Last, tutors are expected to be proactive in communicating with the Learning Specialists and Advisors about scheduling, tutoring, and student related matters. They also need to be flexible to schedule changes and have an availability of at least 10 hours per week.</p>
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Qualifications	<ol style="list-style-type: none"> 1. Junior or Senior undergraduate; Graduate student 2. A cumulative 3.0 GPA or above 3. Enrolled in 8 credits per term - undergraduate, 4 credits per term - graduate 4. Experience as a tutor or teacher, or interest in pursuing a career in education is preferred, but not required 5. Must be responsible and professional 6. Excellent communication skills
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How to Apply	Please visit our website to obtain an application. http://ssa.uoregon.edu/employment.html Application may be submitted at our office at 1615 E. 13th Ave., (John E. Jaqua Academic Center for Student Athletes), or sent electronically to shirleyb@uoregon.edu . Note: Hires are based on need in any particular quarter. Your application will be kept on file and reviewed on a quarterly basis pursuant to need in Services for Student Athletes.
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Non-Work Study OK	UO Workstudy OK	Non-Work Study OK
YES	YES	YES